

Approximate Weekend Schedule

These are Estimated Times, Lay Director Can Supply Specific Times for Their Walk

Wednesday Night:

5:30-6:30 PM	Arrive at Camp Alamisco
7:00 PM	Official Registration / Fellowship
7:00- 7:30 PM	Send Off for Pilgrims, Dining Hall
7:30 PM	Sponsor's Hour, Chapel
9:00 PM	Lay Director's Talk, Conference Room
9:25 PM	Film "In Remembrance" in Conference Room
10:00 PM	Dismiss Pilgrims in Silence
10:15 PM	Conference Room Team Meeting

Thursday:

6:00 AM	Wake Up Pilgrims
7:00 AM	Chapel for Morning Worship
7:40 AM	Breakfast
8:50 AM	Pilgrims to Conference Room
9:00 AM	Tables Assigned and Lay Director's Talk
9:15 AM	Talk # 1 – Priorities
10:25 AM	Pictures Taken / Refreshments
10:50 AM	Pilgrims to Conference Room
11:00 AM	Music / Story of De Colores
11:15 AM	Talk # 2 – Prevenient Grace
12:30 PM	Lunch
1:25 PM	Pilgrims to Conference Room
1:45 PM	Talk # 3 – Priesthood of All Believers
2:30 PM	Refreshment Break
2:45 PM	Pilgrims to Conference Room
3:00 PM	Talk # 4 – Justifying Grace
4:10 PM	Break until Dinner
5:15 PM	Pilgrims to Conference Room
5:30 PM	Dinner
6:15 PM	Pilgrims to Conference Room
6:30 PM	Talk # 5 Life in Piety
7:00 PM	Lay Director Talk, then Chapel
7:30 PM	Return to Conference Room
8:15 PM	Refreshments
8:30 PM	Skit Presentations
10:00 PM	Chapel
10:30 PM	Conference Room Team Meeting

Friday:

6:00 AM	Wake Up Pilgrims
7:00 AM	Chapel
7:30 AM	Breakfast
8:20 AM	Pilgrims to Conference Room
8:30 AM	Talk # 6 Growth Through Study

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Friday (con't):

9:02 AM	Lay Director's Comments
9:25 AM	Refreshments
9:40 AM	Pilgrims to Conference Room
10:00 AM	Talk # 7 Means of Grace
11:00 AM	Chapel / Dying Moments
12:15 PM	Lunch
1:30 PM	Pilgrims to Conference Room
1:45 PM	Questions for Means of Grace Talk
2:45 PM	Talk # 8 Christian Action
3:40 PM	Refreshments
4:15 PM	Talk # 9 Obstacles to Grace
5:15 PM	Dinner
5:55 PM	Entertainment
6:30 PM	Pilgrims to Conference Room
6:45 PM	Talk # 10 Discipleship
7:30 PM	Emmaus Community gathers for Candlelight
7:45 PM	Skit Presentation
8:45 PM	Short Break for Pilgrims
9:00 PM	Candlelight
10:05 PM	Party After Candlelight

Saturday:

6:00 AM	Wake Up Pilgrims
7:00 AM	Chapel
7:30 AM	Serenade
7:45 AM	Breakfast
8:15 AM	Pilgrims to Conference Room
8:30 AM	Talk # 11 Changing Our World
9:25 AM	Talk # 12 Sanctifying Grace
10:15 AM	Talk # 13 Body of Christ
11:15 AM	Lunch
12:00 PM	Pilgrims to Conference Room
12:15 PM	Talk # 14 Perseverance
1:00 PM	Talk # 15 Fourth Day
1:30 PM	Packets Delivered
1:45 PM	Personal Agape Letters
3:05 PM	Pilgrims Cross Presentation
4:00 PM	Closing

Times for Specific Agape to be Given Out

Agape Item	Time /Where Given Out
Bathroom Spray/Soap Dispensers or Soap (each room and lobby baths)	Wednesday: Before Pilgrims arrive
Ear Plugs (4 pair per room)	Wednesday: Before Pilgrims arrive
Dixie Bathroom Cups (10 per room)	Wednesday: Before Pilgrims arrive
Kleenex on Conference Room Tables	(If needed, put out while Pilgrims having Pictures taken) Thursday: around 10:20 AM
72 Hour Prayer Vigil Poster & Other Community Agape Letters	(Delivered to Conference Media Room & LD) Thursday: around 2:30 PM (Verify)
Get Handouts-from Speakers Changing room. Place in Folders-for Pilgrims packets	Thursday 5:30 P.M.
(Permanent Agape) From Ladies of Light, Auburn Bowls in Agape or Conference Room supplies Small Candy Bowls (NO Chocolate)	Thursday: 5:30 PM Conference Room
(Permanent Agape) Table Trash Cans	Thursday: 5:30 PM Conference Room
(Permanent Agape) Bath Mats (1 for each room)	Thursday: 8:40 PM Bed Agape
Pilgrim Guide Book Covers (for purple guides)	Friday: 7:30 AM Conference Room
Ladies & Mens Walks: (Permanent Agape) Wooden Table Names (Replace paper ones)	Friday: 7:30 AM Conference Room
Ladies Walks: (Permanent Agape) Table Name Covenant Dolls	Friday: 7:30 AM Conference Room
Men's Walks: (Permanent Agape) "Lord is My Rock" Stones for Tables	Friday: 7:30 AM Conference Room
"Agape Keeper" (Labels for bags in Red Notebook if bags not provided) Brown Handle Bags to hold Agape	Friday: 12:15 PM Conference Room
ADD CHOCOLATE to Small Candy Bowls	Friday: 12:15 PM Conference Room
Large Wooden Cross if requested (from Bill Erkes) (May be in Worship)	Friday: Dinner / Dining Hall
Pilgrim Guide Book Carry Bags (if received)	Friday: 5:45 PM Conference Room
Replace Small Candy Bowls with Large Candy Jars - Combination of Hard Candy and Chocolate (Jars are Permanent Agape)	Friday: 5:45 PM Conference Room
"Have You Seen Jesus" picture of Jesus Banner from Candlelight (if received-Valley Cluster)	Saturday: Breakfast / Dining Hall
(Packed up in Food Service) (Permanent Agape) Rainbow Wooden Table Names	Saturday: Breakfast / Dining Hall
Rainbow Wooden Table Names	Saturday: Lunch / Dining Hall

Agape Time Table

First Agape given: Dinner on Thursday, First Full Day of Walk:

Note: First couples of times always try to give out some type of Agape that can be worn

Day	Location	Time to Set Out	Amount of Agape
Thursday	Dining Hall for Thursday Dinner	3:30 PM	3 Pieces
Thursday	Conference Room	5:30 PM	3 Pieces
Thursday	Dining Hall for Friday Breakfast	6:30 PM	4 Pieces
Thursday	Bed Agape	8:40 PM	3 Pieces
Friday	Conference Room	7:30 AM	4 Pieces
Friday	Dining Hall for Friday Lunch	9:00 AM	5 Pieces
Friday	Conference Room	12:15 PM	5 Pieces
Friday	Dining Hall for Friday Dinner	3:00 PM	8 Pieces
Friday	Conference Room	5:45 PM	6 Pieces
Friday	Bed Agape	5:45 PM	4 Pieces
Friday	Dining Hall for Saturday Breakfast	7:00 PM	6 Pieces
Saturday	Conference Room	7:50 AM	6 Pieces
Saturday	Dining Hall for Saturday Lunch	9:00 AM	8 Pieces
Saturday	Conference Room	11:25 AM	6 Pieces
		Total of Agape Items	72 individual Agape items (of 72 each)

*****Notes:**

Using this as your guide, you will need 72 individual Agape items (Men's Walks @ 65). The idea is to start small and gradually increase the amount of Agape you put out as the weekend progresses. You always want a nice full setting for Friday Night Dinner, Saturday Breakfast and Saturday Lunch. *Permanent Agape* does not count toward these items, however, items like folders, book covers, Agape Keeper Bags, etc. do. If you have more than needed items you may increase the Bed Agape or add an additional Bed Agape to the list on Saturday before lunch. Check the schedule for best time to sneak in the rooms. If you do not have enough pieces of a given item, use as Bed Agape or if using in the Conference Room or Dining Hall, just short the Head Table. However, make sure the place setting at the Head Table in the Dining Hall where you leave the cards for announcing has 1 of every item.

The "Time to Set Out" above is based on the group being on time with their schedule. You may want to make sure the Pilgrims are in the Dining Hall before you head out for the Conference Room, etc.

Wednesday

Pre-Walk

- Unpack Boxes and Organize Agape Room & Put Sign Agape Room Door
- Set Up Letter Mail Drop Box for Sponsor's to Leave Pilgrim's Letters
- Assign (1) Member of the Agape Team to be Responsible for Filing Letters in the Mailboxes.
- Set up Mailboxes in the Room Next Door, Label Each Slot with Removable Labels, (1 slot for each Pilgrim and 1 for each Conference Team Member)
- Label Each Shelf (of bookshelves) with Agape Times / Location, i.e. Thurs. Conference Room 5:30, Thurs. Dinner 3:00, etc. as Agape Arrives Place on Appropriate Shelf
- Check with ALD's to see if Any Supplies are Needed in Their Conference Room Supply Tub (i.e. Medical, etc)
- Put Bathroom Spray/Soap (or Dispenser) out, (1 in each room's bathroom, 1 in each bathroom in lobby of Conference Room) and Send 4 Cans of Spray (1 per room) to the Lay Director's and Spiritual Director's Cabins at the Top of the Hill
- Put Dixie Cups (10 per room) and Earplugs (4 sets per room) in All Bedrooms
- Check Each Bedroom/Bath for Tissue Paper, Start with 2 rolls, (1 on holder and 1 extra)
- Check the Conference Room Lobby Bathrooms for Tissue Paper, Paper Towels, Soap or Soap Dispenser
- Set Up an Area on One of the Tables in the Agape Room for Letter Writing with Note Pads, Pens and Envelopes
- Check to ensure the Blue Pilgrim books and Yellow Sponsorship guides are enough for the walk. If not, call the Agape Chairperson to get more printed.
- 7:00 PM Send Off and Sponsor's Hour

Thursday - Day 1

- 6:00 AM: Pilgrims Rise and Shine
- File Pilgrim's Letters as Needed
- Place Agape as it Arrives on Appropriate Day & Time Shelf, Make Sure
 - Index Cards for ALD's to Read are Included with Each Agape Item
- Around 10:20 AM, (while Pilgrims are having pictures taken)
 - Place Kleenex (square boxes) On Each Conference Room Table,(6) for Pilgrim Tables, (3) for Head Table (1) for Music Table)
- The 72 Hour Prayer Vigil is left in Conference Media Room and AGAPE letters are usually given to LD prior to walk, unless otherwise specified.
 - If needed, go through Agape Letters From Other Communities, Check For and Remove Any Duplicates, Letters for Chrysalis, Letters Marked For Other Walk Numbers
 - 2:30 PM: Gather Agape Letters from Other *Communities* and 72 Hour Prayer Vigil Poster, Give to ALD.
 - Contact AGAPE Board Chairperson if questions.
- 3:30 PM; Set Up Dining Hall with First Agape,(pick something that can be worn), Place Agape Index Cards at ALD's Table Setting
- 4:10 - 5:15 PM: Pilgrim's Free Time
- 5:30 PM: Take First Agape to Conference Room: Set Out Small Candy Bowls and Table Trash Cans, Clean Trash From Tables, Straighten Tables & Chairs, Check Lobby Bathrooms for Tissue Paper and Paper Towels, Empty Trash Cans, **CHECK PILGRIM'S NEED LIST**, Place Agape Index Cards on Podium (mark as Conference Room Agape, be sure to Include any Permanent Agape Cards)
- 6:30 PM: Set up Dining Hall for Fri. Morning Breakfast Agape, Place Agape Index Cards at AL D's Table Setting, be sure to include any Permanent Agape Cards.
- 8:40 PM: Bed Agape, Straighten Bed Covers on Each Bed Before Placing Bed Agape, **PLACE BATH MATS IN PILGRIM'S ROOM**,
 - Check/ Replenish Dixie Cups, Bathroom Spray and Tissue Paper. Mark Index Cards as Bed Agape and Place in Dining Hall at ALD Setting to be Read at Breakfast, be sure to include any Permanent Agape Cards.
 - Note: The Bed Agape may be done while pilgrim are in the conference room listening/reviewing talks after dinner, if it can be done **very quietly** and does not create problems. Doors to Conference room A- dorms should be closed.

Friday, Day 2

Page 1

- 6:00 AM: Pilgrims Rise & Shine
- 7:30 AM: Agape to Conference Room: Fill Up Small Candy Bowls, Clean Trash from Tables, empty Table Trash Cans, Straighten Tables and Chairs, Replace construction paper table name signs with Wooden Table Names, Check Lobby Bathrooms for Tissue Paper and Paper Towels, Empty Trash Cans, **CHECK PILGRIM'S NEED LIST**, Place Agape Index Cards on Podium (mark as Conference Room Agape, be sure to Include any Permanent Agape Cards)
- 9:00 AM: Set up Dining Hall Lunch Agape, Place Agape Index Cards at ALD's Table Setting, be sure to Include any Permanent Agape Cards.
- 9:30 AM: Gather any Additional Agape Letters from *Other Communities*, Give to ALD.
- If You Have Not Received "Agape Keeper" Handle Bags From Anyone in the Community, Use the Labels in the Agape Notebook and Place on Brown Handle Bags, Have Ready to be Given out as Conference Room Agape at 12:15PM. Mark Index Card From The Agape Fairies.
- File Letters as needed
- Place Agape as it Arrives on Appropriate Day & Time Shelf,
- Make Sure Index Cards for ALD's to Read are Included with Each Agape Item
- 12:15 PM: Agape to Conference Room: Fill In Small Candy Bowls (**ADD SOME CHOCOLATE**), Empty Table Trash Cans, Clean Trash From Tables, Straighten Tables and Chairs, Check Lobby Bathrooms for Tissue Paper and Paper Towels, Empty Trash Cans, **CHECK PILGRIM'S NEED LIST**, Place Agape Index Cards on Podium (mark as Conference Room Agape, be sure to Include any Permanent: Agape Cards).
- Prepare Large Candy Jars with Hard Candy and Chocolate.
- 3:00 PM: Help With Set Up for Candlelight Dinner, Put Out Dinner Agape, Place Agape Index Cards at ALD's Table Setting, be sure to Include any Permanent Agape Cards.

Friday, Day 2

Page 2

- 5:45 *PM*: (Dinner for Pilgrims) Agape to Conference Room: Change Small Candy Bowls to Large Jars, Empty Table Trash Cans, Clean Trash From Tables, Straighten Tables & Chairs, Check Kleenex Boxes, Replace if Needed, Check Lobby Bathrooms for Tissue Paper and Paper Towels, Empty Trash Cans, **CHECK PILGRIM'S NEED LIST**, Place Agape Index Cards on Podium (mark as Conference Room Agape, be sure to Include any Permanent Agape Cards).
- 5:45 *PM*: Set Up Bed Agape: Straighten Bed Covers on Each Bed Before Placing Bed Agape, Check/ Replenish Dixie Cups, Bathroom Spray and Tissue Paper. Mark Index Cards as Bed Agape and Place in Dining Hall at ALI) Setting to be Read at Breakfast, be sure to Include any Permanent Agape Cards.
- 6:30 *PM*: Take the Large Letter Box and Another Large Box, (Marked Agape) to the Candlelight Location for Community Members to Leave Pilgrim Letters and Agape for the Walk. Make Sure Boxes are Out of Sight Before Pilgrims arrive. When Leaving Candlelight Take Boxes Back to Agape Room.
- **7:00 *PM***: Set Up Dining Hall for Saturday Morning Breakfast Agape, Place Breakfast Agape & Friday Night Bed Agape Index Cards at ALD's Table Setting, be sure to Include any Permanent Agape Cards
- **7:00 - 9:30 *PM***: Candlelight

Saturday - Day 3

Page 1

- 6:00 AM: Pilgrims Rise & Shine
- 6:45 AM: Serenade
- 7:50 AM: Conference Room Agape: Fill Up Candy Jars, Empty Table Trash Cans, Clean Trash From Tables, Straighten Tables & Chairs, **CHECK OUT KLEENEX**, Replace if Needed, Check Lobby Bathrooms for Tissue Paper and Paper Towels, Empty Trash Cans, **CHECK PILGRIM'S NEED LIST**, Place Agape Index Cards on Podium (mark as Conference Room Agape, be sure to Include any Permanent Agape Cards).
- 8:15 AM: File Letters from Friday Night, Make Sure Each Pilgrim Has at Least 10 Letters, if not Alert ALD and Sponsor (if possible).
- 9:00 AM: Set up Dining Hall Lunch Agape, Place Agape Index Cards at ALD's Table Setting, be sure to include any Permanent Agape Cards.
- Gather up Bathmats from Pilgrims' Rooms, Either Wash in Machines at Kitchen or Someone Take Home, Wash and Return to Agape Room at Next Walk.
- Gather up Any "Pilgrim Need Items" That Have Been Distributed, i.e. Towels, Bedding, etc. Laundry and Return Bagged to Agape for Next Walk.
- Begin Working on Pilgrim's Packets, Place in Boxes by Table order, Get Letters ready to go with Packets. See Agape Notebook for Content Listing of Packet. Pilgrim & Sponsorship Booklets should be given to Agape Chairperson by Booklet Chairperson no later than Saturday Morning. Booklet Notebook has all instructions for preparing these booklets. Photos will be brought to Agape Room by Photographer.
- **10:00 AM:** Take Final Inventory of All Supplies, Post Needs in Agape Notebook. (It is a good idea to make sure candles have ample time to cool down before putting packets together)

Saturday - Day 3

Page 2

- **11:25 AM:** Final Conference Room Agape. Fill Up Candy Jars, Empty Table Trash Cans, Clean Trash From Tables, Straighten Tables & Chairs, **CHECK OUT KLEENEX**, Replace if Needed, Check Lobby Bathrooms for Tissue Paper and Paper Towels, Empty Trash Cans, Place Agape Index Cards on Podium (mark as Conference Room Agape, be sure to Include any Permanent Agape Cards).
- **12:30 PM:** Finalize Packets. Have Packets, Blue Pilgrim Booklets, Yellow Sponsorship, Fourth Day book and Candles ready for ALD by **1:00 PM.** (Note: Best to leave under the tables in the hallway during times pilgrims are at lunch and cover with tablecloth or sheet. Make sure the ALD's know these have been delivered)
- **1:00 PM:** Finish Inventory and Packing of Supply Tubs. Place Tubs outside Agape Room **or notify Logistics** what tubs are ready for pick-up and storage. Clean-up Agape Room.
- **2:00 PM:** Ask ALD to retrieve Candy Dishes, Table Trash Cans, Wooden Table Names, Covenant Dolls/ Table Stones and Kleenex from Conference Room when appropriate and bring to Agape Room to Be Packed. (You may also pack this in the conference room in the tub for Logistics to pick-up and store.)
- **3:05 PM – Go to Conference Room to check on Agape items. Bring tub for bathroom supplies to be packed for Logistics to store.**
- Bag and Give Leftover Candy to Next Agape Chairperson or Agape Board Representative at Closing. (Note: Arrangements can be made with Food Prep to store in cooler, when appropriate).
- **Turn in Agape Workers Sign-in sheets at Closing. Volunteer sheets should be given to Team Selection Chairperson. Send inventory to Agape Chairperson for supplies for next walk.**
- **4:00 PM: Closing**

AGAPE Pilgrim Booklets

The Magnolia Misses Reunion Group from Valley, AL has done the Pilgrim pages for 2008 and 2009. Agape needs to touch base with them prior to the walk to see who is chairing the pilgrim page inserts and delivering to the camp.

For future Walks (2010 and beyond), please contact the Chairperson for Pilgrim Books for the Walk to coordinate the inserts and ensure these are received timely (no later than Friday night at Candlelight).

The blue Pilgrim Booklets to assemble have been copied and are ready for the inserted pages.

- About 72 Pilgrim Booklets will need to be assembled for Each Walk. Verify the number of booklets needed for the Pilgrims, Table Leaders, Assistant Table Leaders, LD, ALD's, SD, ASD's, Music and Media. Please provide one Booklet to Community Lay Director and leave one copy in Agape Historian box. Additional pictures need to go in Agape box.
- Sample Pilgrim Booklet located in Back of Booklet Notebook.
- Write Walk # on Rainbow Back Covers, (blue books).
- Assemble the Pilgrim Booklet. Write Table Leader and Assistant Table Leader on the Manila envelopes because these are different from Pilgrims packets. You may write pilgrims names on manila envelopes or leave them blank.
- Inventory on the Checklist in the Booklet Notebook for the Next Walk. Record Supply Needs for next walk and **report to Board Agape Chair**, so that these are available for the next walk.

Generating Pilgrim Booklets: (When none are available)

In the event the pilgrim booklets are not available these are the instructions for generating the Pilgrims Booklets.

- Check Booklet Notebook (Supply Checklist) for Any Permanent Pages (pg. 1 - 7) That Need to be copied. Make Copies From Originals in the Back of Notebook.
- Check Inventory of Blue Card Stock Front Covers and Rainbow Back Covers (blue). Contact Agape Chairperson or print as needed.
- Prior to Walk, Ask for List of Pilgrims and Conference Room Team from Registrar and Lay Director. Registrar Will Send You Updates Through Email on the Pilgrims as Some Drop Out and Others are Added.
- When Attending Team Meetings Prior to the Walk, Request List of Support Team Members and Their Phone Numbers from Committee Chairpersons. Ask That All Names & Phone #5 of Support Team Members be Given to You by Noon of the Thursday of the Walk.

Pilgrim Pages Instructions for Generating Inserts

- Close to Walk Date Ask Lay Director for Table Assignments and Begin Typing Preliminary Walk Pages (Lay Directors, Spiritual Directors, Music, Board Rep., Table Leaders, Assistant Table Leaders, Table Families and Support Team). Sample Pages in Microsoft Word, for Men and Ladies' Walks, are on the Booklet Disc located in the Front Pocket of the Booklet Notebook. Copy These Files to Your Computer and Use as Templates.

Description of Walk Pages

- Conference Room Team 1: Includes Lay Director, Assistant Lay Directors, Spiritual Director, Assistant Spiritual Directors, Board Representative and Music. Name, Address, City/ State, Zip, Phone Email.
- Conference room Team 2: Includes Table Leaders and Assistant Table Leaders. Name, Address, City/ State, Zip, Phone #, Email
- Table Families: 1 Page for Each Table, Table Leader, Assistant Table Leader, Pilgrims. Name, Address, City/ State, Zip, Phone #, Email.
- Support Team: Includes all Committees/Teams for the Walk, Chairperson/persons (*donates chairperson), Team Members. List Name and Phone Number.
- The Above Walk Pages Precede Permanent Pages 1- 7.
- Week of Walk, Make an index Card for Each Pilgrim and Conference Room Team Member with Their Name, Address, City/ State, Zip, Phone #, Entail and Table Name. Give These to ALD to be Handed Out on Thursday Marking

Generating Pilgrim Booklets: (When none are available) (Continued)

- Corrected and Returned to you. If You Cannot be at the Camp on Thursday, Give the Index Cards to the Agape Chairperson to Give to ALM Example:

John hoe 1234 Main Street Montgomery., Alabama 36.105 334-888-8880 email: Table Name:
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- Suggestion o 7 index Cards: You Will Have the Names of Pilgrims and Conference Room Team in a File if You Begin Working on Pages the Week of the Walk. Instead of Hand-Writing These Cards, Copy the Names and Addresses to Labels, Add Line for Email and Table Name, Then Put Labels on the Index Cards. A Time Saver.
- When Index Cards are Returned to You on Thursday Morning, Cross Check the Index Cards to Your Preliminary Typed List, Making Corrections, Adding Emails and Checking Table Assignments. Be Aware of Table Assignments, Sometimes Last Minute Changes Are Made Wednesday Night. Note: if You Cannot be at the Camp on Thursday to Pick Up the Corrected Cards from ALD, Work With the Agape Chairperson to Collect Them and Call You to Review Corrections.
- Make Any Additions to the Support Team From Lists You May Receive on Thursday. If You are Not at the Camp Make Arrangements to Receive by Phone. You Are Ready to Print and Copy the Walk Pages.
- Write Walk # on Rainbow Back Covers, (blue). Assemble the Pilgrim Booklet.
- Inventory on the Checklist in the Booklet Notebook for the Next Walk. Record Supply Needs for next walk and **report to Board Agape Chair**, so that these are available for the next walk.

Steps to Follow for the Sponsorship Booklet (yellow)

The Sponsorship booklets are prepared and should be ready for pilgrims packets. Inventory the supply of Sponsorship booklets.

In the event the sponsorship booklets are not available, these are the steps necessary to create the booklets.

- 42 Sponsorship Booklets Will Need to be Assembled for Each Walk, 1 for each Pilgrim. A Sample Sponsorship Booklet is located in Back of Booklet Notebook.
- Sponsorship Booklets Can be Assembled Prior to the Walk and Given to the Agape Chairperson.
- Sponsorship Booklets are placed in the *Pilgrim's Packets*, (which are Assembled by the Agape Team on Saturday of the Walk).
- Make Copies from Original Pages of the Sponsorship Booklet, Located in the Back of the Booklet Notebook. *Copy Cover Sheet on Colored Paper*. When Copying the Chrysalis Application (4 pages) Copy Front and Back, reducing to 2 pages.
- Inventory and Record Supply Needs to be sent to Agape Board Chair for the next walk.

Agape Room Supplies Inventory

Checklist

*Please Inventory Walk, sign and date the form.
Please notify Board Agape Representative of
needed items for Walks.*

List Quantity Needed Current Walk and to be
purchased for Next Walk

Needed On Hand	Item	Current Walk # ____	Next Walk # ____
	BASIC SUPPLIES	Page 1 of 3	
100	Handle Brown Paper Bags for Pilgrims' Agape (supplied)		
100	White Lunch Bags for Pilgrims' Letters		
6	Curling Ribbon - Various Colors		
1 box	Paper Clips: Regular size and Large Size (one box each)		
12	Pens and (6) Pencils		
1	Regular Stapler		
1 Box EA	Staples for Regular Stapler and heavy duty stapler		
1 each	Elmer's Glue, Glue Stick, Rubber cement glue		
4 pair	Scissors (Large Grown-up ones)		
2 rolls	Masking Tape: (1 1/2" wide)		
3 rolls	Scotch Tape		
1 roll	Duck Tape (1 1/2 " wide)		
2	Permanent Marker Black / Red		
12	Colored Markers: Asst Colors		
1 box	Push Pins		
80	Peel Off Labels for Mailboxes		
500	Index Cards - White 3 x 5		
4 pads	Post-It Notes		
100	Rubber Bands		
1 box	Letter Size Envelopes		
2	Letter Writing Tablets		
1	15 ft Extension Cord		
1 can	Bug Spray		
If need	Large/Small Plastic Tubs		
1 box ea	Quart & Gallon Zip Lock Bags		
1 box	Kitchen Size Trash Bags		

Needed On Hand	Item	Current Walk # ____	Next Walk # ____
	Conference Room Supplies	Page 2 of 3	
12	Klennex: Tall, Square Boxes		
3 Lg Bags	Hard Candy (Costco or Sams)		
2-3 Lg Bags	Chocolate Candy (Costco or Sams)		
	<i>DORM ROOM SUPPLIES</i>		
200	Small Dixie Cups for Rooms 10 per room (have 15 rooms)		
24	Spray Room Air Fresheners (1 per bedrm & 2 for lobby baths, 4 for Lay & Spirit. Dir. Rooms)		
15	Bath Mats (1 for each room)		
	For Pilgrims as Needed		
10	Bath Towels		
10	Wash Clothes		
2	Hand Towels		
4	Pillows		
4	Pillow Cases		
3	Sheet Sets		
6	Blankets		
7	Sleeping Bag/Bedspread/ Quilts		

Needed On Hand	Item	Current Walk # ____	Next Walk # ____
	MEDS & TOILETRIES	Page 3 of 3	
1 Box	Toothpicks		
75	Ear Plugs		
12	Razors		
6 cans	Shaving Cream		
10	Shampoo Sm bottles		
1 box	Q-Tips		
1 Bag	Cotton Balls		
10	Lotion sm bottles		
6 cans	Spray Deodorant		
20	Soap bars		
6	Toothbrushes (packaged)		
15	Toothpaste Small Tubes		
10	Mouthwash Sm bottles		
6	Dental Floss		
1 bag	Ladies Sanitary Napkins		
1 box	Ladies Tampons		
1	Eye Wash (Bottle)		
1 Box	Benadryl Tablets		
1 Box	Sinus / Allergy Tablets		
1	Aspirin		
1	Tylenol		
1	Advil		
1	Antacids -- Tums		
1 bag	Cough Drops		
1 box	Snack Size Zip Lock Plastic Bags (use to give out medicines)		
1 Tube	Neosporin		
1	Hydrogen Peroxide Bottle		
1	Rubbing Alcohol		
1 box	Band Aids (asst sizes)		
1 Box	First Aid Bandage Gauze		
1 Roll	½ inch Waterproof First Aid Tape		

Signed: _____

Date: _____

Please sign and date. Please let the AGAPE Board Chairperson know if you are discarding items by noting it on the form. Please send form to AGAPE Board Chairperson.

Thanks for your acts of service! De Colores!